

Kentucky Behavioral Health Planning and Advisory Council
Membership Committee
January 24, 2019 1:00-4:00PM
Franklin County Cooperative Extension Office, 101 Lakeview Drive, Frankfort

Members Present: Gayla Lockhart, Steve Lyons, Peggy Roark, Melony Cunningham, Robin Osborne, Jeanette Rheeder

Staff Present: Michele Blevins, Christie Penn

Topic	Discussion	Next Steps
Welcome and Call to Order	Gayla Lockhart welcomed everyone and called the meeting to order at 1:09 PM. Members and staff introduced themselves.	
Review of Membership Applications	<p>Gayla discussed the importance of confidentiality for the committee's work. To maintain confidentiality, members returned all copies of the membership applications to staff at the end of the meeting for shredding.</p> <p>The Committee reviewed the five membership applications (including one submitted that day) for thirteen vacancies. Members confirmed that none of the applicants are full-time employees of a state agency or a full-time provider/employee of a behavioral health provider agency. Members voted to recommend all five applicants.</p> <p>Due to the low number of applicants this year, staff asked members if they would like to review four applications from prior years. Staff noted that these past applicants were not notified of the review, so their current interest/availability would have to be confirmed if selected. Members agreed, reviewed the four applications and made recommendations.</p> <p><i>Note: There are five open seats for a Parent/Guardian of a Child with Behavioral Health Challenges and one seat for a Young Adult in Recovery.</i></p>	<p>Shred applications.</p> <p>Present the committee's recommendations on March 14, 2019.</p> <p>Contact past applicants to determine interest/availability.</p> <p>Advertise for additional interested applicants.</p>
Nominations for Secretary	Due to the resignation of member and secretary, LeeAnn Kelley, the Council needs to fill this office. The secretary's primary duty is to oversee attendance and follow up on membership matters. Gayla asked for nominations and two were put forth. The members voted to recommend Robin Osborne as secretary.	Present committee's recommendations on March 14, 2019.
Review of Bylaws	<p>Members discussed the recommendation to amend Article 3, Section 3G to add a second seat for a young adult in recovery from a behavioral health disorder and decided they supported this additional seat. Jeanette Rheeder made a motion to send</p> <p>the recommendation to the Bylaws Committee for review. Peggy Roark seconded. Motion passed.</p>	Send recommendation to Bylaws Committee Chair, Steve Shannon.

Member Orientation	The committee discussed plans for the April 18, 2019 Member Orientation, which is a member-led four (4) hour introduction to the Council, Block Grant, and membership duties. Staff asked members to consider serving as presenters. A conference call will take place in March to finalize planning. Peggy Roark, Chair of the Finance and Data Committee, requested the Council consider switching the dates of the Member Orientation and Finance Committee so that she will be available to lead the Finance and Data meeting.	Schedule a conference call to plan the Member Orientation. Council consider revising the meeting calendar.
Adjournment	Robin Osborne made a motion to adjourn at 3:10 PM. Peggy Roark seconded. Meeting adjourned.	